



# HOLY CROSS CATHOLIC PRIMARY SCHOOL

Executive Headteacher: *Mary Collins*  
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## Job Description Cleaner

Reports to; Premises Officer/ Headteacher/ Cleaning supervisor

### **Main Purpose of the Job**

Work as part of a team to clean the school and maintain standards of hygiene necessary for the health and safety of pupils, staff and visitors to the school. Maintain an environment that will encourage effective working and learning.

### **Main Duties and Responsibilities.**

1. Clean all flooring in a designated area using a vacuum cleaner, broom or mop, ensuring that the floor is left free of dust, litter and washed frequently according to a pre-arranged schedule.
2. Dust or wipe down furniture using polish or proprietary cleaning materials.
3. Using industrial polisher, polish all appropriately surfaced floors according to a pre-arranged schedule.
4. Periodically wash paintwork on walls, windows and doorways.
5. Clean hand basins and toilets to acceptable standards of hygiene.
6. Report any building repairs that are noted during the course of the duties.
7. Use all equipment with due regard to the health and safety requirements necessary with electrical equipment and hazardous chemicals.
8. Occasionally, to assist with movement of furniture.
9. Undertake all duties in line with the policies of the school, especially those surrounding equality of opportunity and raising achievement.



not to have more but to be more  
saint oscar romero